

Directions for On-line Forms

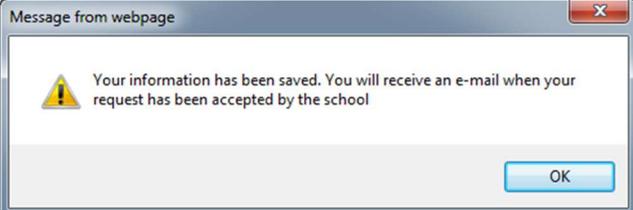
If your son/daughter will be participating in Athletics, Band, Cheerleading, Drill Team, ROTC, or CPHS sponsored club sports; they are required to have a completed physical on file in the Athletic Training Room at College Park High School.

All students participating in the above listed UIL activities will need to complete the UIL required forms online. The student will also need to get a physical, and turn the form into the Athletic Training Room.

To expedite this process, Cavaliers Sports Medicine will use an online data entry program called SportsWare. All data must be entered by a parent or legal guardian of the student.

To complete the online paperwork please follow the steps below:

JOINING SPORTSWARE ONLINE:

<h2 style="margin: 0;">Go to:</h2>	<p style="font-size: 1.2em; color: blue; text-decoration: underline;">https://www.swol123.net</p>
<p>Scroll to the middle of the screen to the right-hand side and click the Join SportsWare button.</p>	
<p>Enter your School ID <i>The school ID is:</i> <b style="color: red; font-size: 1.5em;">Conroe ISD <i>This is required to join the correct school district.</i></p>	
<ul style="list-style-type: none"> Enter athlete's first and last name Enter parents email address. Select athlete's group (school name) Click the Send button. 	
<p>Your request to join SportsWare will then be sent to the Athletic Trainer for review.</p>	

Once we accept your request, you will receive an email with the subject "SportsWare request accepted". Open the email and click the www.swol123.net link to continue. Please check your spam folder if confirmation has not been received within a timely manner. Acceptance email link expires 24 hours Athletic Trainer accepts athlete into Sportsware.

SETTING YOUR PASSWORD:

<p>Enter your Email Address and click the Reset Password button.</p>	
<p>You will receive an e-mail with the Subject "SportsWareOnLine Password Request".</p> <p>Open the e-mail and click on the link with the name of the student you are setting up. Enter your e-mail address, new password and click the Save button.</p>	 <p><i>*If you have multiple students at College Park High School, you will need to create a login for each student. You can use the same email for each student, but will need a different password.*</i></p>

UPDATING YOUR INFORMATION: *You must complete ALL highlighted fields on the forms (Write NONE for blanks).*

<p>Enter your Email Address and password, then click the Login button.</p>	
<p>Select My Info: Complete the "General" section (top left) and the "Sports/Group" section (bottom right)</p>	
<p>Once done with My Info click Save, then go to Forms:</p> <p>You must complete ALL highlighted fields on the forms.</p>	
<p>Click on Select then press OPEN... You must complete ALL highlighted fields on the forms. Then click Save & Submit</p>	

Thank you for your prompt help. If you have any questions, please contact:

Jason McDonald
936-709-3160
jmcdonald@conroeisd.net

Jolene Richardson
936-709-3161
jrichardson@conroeisd.net

Alton "TJ" Burns
936-709-3163
atburns@conroeisd.net